

NOTICE OF MEETING

ELM RIDGE WATER CONTROL AND IMPROVEMENT DISTRICT OF DENTON COUNTY

The Board of Directors (“the “Board”) of Elm Ridge Water Control and Improvement District of Denton County (the “District”) will hold a regular meeting on **Thursday, December 19, 2024, at 6:00 p.m., at the District’s Administrative Office, 724 Savannah Boulevard, Savannah, Texas**, to discuss and, if appropriate, act upon the following items:

1. Public comment(s) – In accordance with the Open Meetings Act, Directors are prohibited from acting on or discussing any new items brought before them at this time. Citizen’s comments will be limited to 3 minutes. Comments about any of the agenda items are appreciated by the Board of Directors and may be taken into consideration at this time or during that agenda item. Please complete a Public Input Form if you desire to address the Board. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual member thereof.
2. Consider status of District administrative positions, including action on hiring of District General Manager.
3. Authorize filing of Texas Commission on Environmental Quality District Registration Form.
4. Consent Agenda:
 - a) Minutes of November 21, 2024, and December 6, 2024, Board meetings;
 - b) Tax Assessor/Collector’s report as of November 30, 2024;
 - c) Developer’s Report on lot development, home construction and sales; and
 - d) Bookkeeper’s report, including payment of bills, status of investments, revenue and expense comparison.
5. Engineer’s report, including the following items and actions relating to, among other projects, 2024 Annual Street Maintenance, Teel Parkway expansion, Arrowbrooke Park parking lot expansion, Upper Trinity Regional Water District waterline for Artesia, Artesia ground storage tank, and the taking of any action necessary or appropriate, including:
 - a) Status of construction projects within the District.
 - b) Authorizing preparation of construction plans and specifications for improvement projects.
 - c) Approval of construction plans and specifications and advertising for bids for contract(s) for improvement projects.
 - d) Award of contracts for construction of improvement projects and issuance of notices to proceed.


Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District’s attorney at (972) 823-0800 at least three business days prior to the meeting so that appropriate arrangements can be made.

- e) Approval of construction pay application(s) and change order(s) to construction contracts, including pay applications and change orders to current construction contracts.
 - f) Acceptance of certificate of completion and authorize final acceptance of projects.
 - g) Approval/status of engineering Task Order(s).
 - h) Status of necessary non-routine maintenance and repair of District facilities.
 - i) Approval of final plats and amendments to plats.
 - j) Engineering contracts.
 - k) Approvals and permits.
 - l) Miscellaneous.
6. Operator's report regarding Artesia Utility System, including status of maintenance of water facilities; update and action on District Cross Connection Control Program; discussion and consideration of adding up to 1,000 residential water meters with meter register and end points for Artesia residents; "Extreme Weather" bill insert; and authorize expenditure of funds for operation and maintenance of water facilities.
 7. Elm Ridge Police Department and General Manager reports, general management and administrative affairs of the District; customer utility and trash service billing complaints/requests and appeals; status of District traffic improvements; maintenance and clean-up of District ponds and waterways; Arrowbrooke Park improvements; tree obstruction review; purchase of District vehicle; miscellaneous items; and authorize actions and expenditures as necessary.
 8. Report regarding District's Administrative Building, including technology software and equipment, furniture, and fire suppression system, and take any related actions.
 9. Discussion of and approval to retain Freese & Nichols to prepare Alternate Capacity Requirement application to the Texas Commission on Environmental Quality.
 10. Discussion regarding future fire protection plan for Arrowbrooke and Savannah Communities; and the taking of any action in connection therewith.
 11. Approve Annual Financial and Operating Report and authorize filing of same as required by SEC Rule 15c2-12.
 12. Website and Communication Committee reports, including approval of increase in website service fees; status of "Ask the Board"; and authorize any appropriate action.
 13. Consider Committee Reports and take any appropriate action.
 14. Adopt revised Resolution establishing District offices and out-of-District meeting places.
 15. Discuss use of District intellectual property, and take any appropriate action.

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16. Review and update Eminent Domain Report to the Texas Comptroller of Public Accounts.
17. Status of Purchase Contract with Putt and Plate, Inc. for purchase of District property.
18. Discussion regarding status of District review of employment claims and administration policies/procedures.
19. Discuss and approve future agenda items.
20. Adjourn.




Jonathan H. Finke
Attorney for the District

Elm Ridge Water Control and Improvement District of Denton County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section, 551.072 (Deliberations Regarding Real Property), Section 551.073 (Deliberations Regarding Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations Regarding Security Matters), and Section 551.087 (Economic Development).

This meeting shall be recorded and subsequently posted to the District's website.

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